

# **Employment Opportunities**

## **CONSTRUCTION DEPARTMENT**

Part Time Building Dept. – Englewood Cliffs Borough. Responsibilities include working with Construction Official and office staff. Successful candidate should be detailed-oriented and possess excellent customer service and written/oral communication skills. Proficiency in Microsoft Word, Excel and Outlook required knowledge of Spatial Data Logic necessary not required willing to learn. 20-25 hours per week at \$20.00-\$25.00/hour. Submit cover letter and resume with two references to Cathy Scancarella TACO, [cscancarella@englewoodcliffsnj.org](mailto:cscancarella@englewoodcliffsnj.org) or mail to the attention of Cathy Scancarella Borough of Englewood Cliffs, 482 Hudson Terrace Englewood Cliffs NJ 07632. EOE

## **DPW LABORER**

The Borough of Englewood Cliffs is accepting applications for the full-time position of driver/laborer for the Department of Public Works. Duties include but are not limited to recycling and sanitation operations, sewer maintenance, road maintenance, snow plowing and removal operations, building and grounds maintenance experience preferred.

Applicants should be able to perform manual labor under all weather conditions and be able to understand and carry out verbal instructions. Applicants must be able to safely operate various grounds maintenance equipment, chainsaws, wood chipper, snow blowers, leaf collecting equipment, and similar equipment as directed.

Must possess a valid New Jersey Class B CDL.

Successful applicants must undergo a background check and drug test prior to employment. Current hours 7:00am-3:00pm. Occasional required overtime.

Interested applicants must complete an employment application located on the Borough's website [www.englewoodcliffsnj.org](http://www.englewoodcliffsnj.org) and by emailing or mailing to the Superintendent of Public Works , at [mneville@englewoodcliffsnj.org](mailto:mneville@englewoodcliffsnj.org) or Mark Neville 482 Hudson Terrace Englewood Cliffs NJ 07632. Englewood Cliffs is an Equal Opportunity Employer.

